

[Insert Scout group logo and address]

[Insert DATE]

[Insert name of parent/carer]

[Insert address of parent/carer]

Dear [insert parent/carer name],

Safely resuming face-to-face Scouts indoors

I'm so excited to let you know that we're now able to restart running indoor face-to-face activities at [insert Section] from [insert date]. As with other things that are restarting, there'll be some restrictions on what we do and how we do it. This letter will let you know the steps we've taken to make sure we keep everyone safe.

Firstly, anyone with COVID-19 symptoms, or who has been in contact with anyone who has COVID-19 symptoms (within the last two weeks), shouldn't come to any face-to-face activities, and should follow government guidelines on self-isolation and testing.

Secondly, young people who are shielding or are in another vulnerable group might not be able to return to face-to-face activities at this stage. If your child's shielding or in another vulnerable group, please contact me directly so we can chat through some options.

We're also aware some young people, including young people with additional needs, might need new or different reasonable adjustments putting in place to support a return to face-to-face Scouts – again, I'm happy to discuss this with you.

I'd also like to let you know some of the updates to our arrangements for making sure our indoor activities will be COVID-19 safe.

Social distancing

- In order to maximise social distancing while still having a practical programme we will be asking you to commit your child to a bubble for the remainder of the yellow level of alert.
- Bubbles will be of groups containing 10 or less people. This number also includes Leaders.

Arrival and departure arrangements

- Start times will be staggered by 15 mins across all 3 sections.

- Scouts will start at 18:45 hrs and finish at 20:45 hrs.
- Cubs will start at 18:30 hrs and finish at 20:00 hrs.
- Beavers will start at 18:00 hrs and finish at 19:00 hrs.
- Parents will not be allowed outside of their vehicles or within the Church grounds on foot. We request where possible to drop off by car at the carpark and remain in the car until your child has entered the Church building.
- Safety Marshalls will be in place to support.
- Where car is not possible then please remain on the pavement where you can see your child enter the building safely.
- Each section will have a dedicated entrance. Scouts will enter via the Fire Escape located the far side of the building from the road. Cubs will enter via the Front Entrance. Beavers will enter via the usual Side Entrance from the carpark.

Hand sanitisation, hygiene and personal protective equipment

- Hand sanitiser shall be used at the entrance to the building, mid-way through the session, any toilet visits and then on leaving the building.
- Leaders will wear face mask at the entrance only and any symptoms of Covid-19 will be challenged for the safety of all. After entrance the Leaders will not wear face mask and be part of the bubble.

Permission to attend

- Each meeting will be sent as an invite via OSM, by confirming attendance to the meeting, you will also be confirming your permission to attend.

Finally, we're required to keep a register of those attending to help with the track and trace process.

We're all looking forward to getting indoor activities back up and running again, so we can gain more skills and have more fun together. Please don't hesitate to get in touch [insert contact details] if you have any questions or concerns.

We also plan to chat with young people themselves about this too, and will be [insert details about engaging with young people – such as sending specific comms for young people, running a Zoom session to discuss, or any other things you're doing].

Look forward to (hopefully) seeing you soon!

Best wishes,

[Insert Name]

[Insert Scout Appointment]