

[Insert Scout group logo and address]

[Insert DATE]

[Insert name of parent/carer]

[Insert address of parent/carer]

Dear [insert parent/carer name],

Safely resuming face-to-face Scouts outdoors

I'm so excited to let you know that we're now able to restart running outdoor face-to-face activities at [insert Section] from [insert date]. Given the fact that we're still recovering from the COVID-19 pandemic, there'll be some restrictions on what we do and how we do it. This letter will let you know the steps we've taken to make sure we keep everyone safe.

Firstly, anyone with COVID-19 symptoms, or who has been in contact with anyone who has COVID-19 symptoms (within the last two weeks), shouldn't come to any face-to-face activities, and should follow government guidelines on self-isolation and testing.

Secondly, young people who are shielding or are in another vulnerable group might not be able to return to face-to-face activities at this stage. If your child's shielding or in another vulnerable group, please contact me directly so we can chat through some options.

We're also aware some young people, including young people with additional needs, might need new or different reasonable adjustments putting in place to support a return to face-to-face Scouts – again, I'm happy to discuss this with you.

I'd also like to let you know some of the updates to our arrangements for making sure our indoor activities will be COVID-19 safe.

Social distancing

- In order to maximise social distancing while still having a practical programme we will be asking you to commit your child to a bubble for the remainder of the alert phase until guidelines allow a normal programme to resume.
- Bubbles will be of groups containing 10 or less people. This number also includes Leaders.

Arrival and departure arrangements

- Start times will be staggered by 15 mins across all 3 sections.
- Scouts will start at 18:45hrs and finish at 20:45hrs.
- Cubs will start at 18:30hrs and finish at 20:00hrs.
- Beavers will start at 18:00hrs and finish at 19:00hrs.
- Parents/Guardians will be asked to drop off their children and remain in their cars or at a safe distance from the group.

Hand sanitisation, hygiene and personal protective equipment

- Hand sanitiser shall be used on arrival, mid-way through the session, and then on leaving the bubble.
- Toilet facilities cannot be guaranteed during the current restrictions where public toilets remain closed.

Other measures in place

- Equipment use will be minimised but to allow a practical programme where used will be cleaned before and after use by the bubble.
- First Aid equipment will be onsite and include the required Covid safe PPE.

Permission to attend

- Each meeting invite will be sent as an invite via OSM, by confirming attendance to the meeting, you will also be confirming your permission to attend.

Finally, we're required to keep a register of those attending to help with the track and trace process.

We're all looking forward to getting outdoor activities back up and running again, so we can gain more skills and have more fun together. Please don't hesitate to get in touch [insert contact details] if you have any questions or concerns.

We also plan to chat with young people themselves about this too, and will be [insert details about engaging with young people – such as sending specific comms for young people, running a Zoom session to discuss, or any other things you're doing].

Look forward to (hopefully) seeing you soon!

Best wishes,

[Insert Name]

[Insert Scout Appointment]